



JARGON BUSTER

FACTSHEET 8

If you have never worked in a care home or come into contact with one before, the terminology we use can often be confusing, with many acronyms and abbreviations.

We've produced this 'Jargon Buster' as a quick guide to some of the specialist terms and acronyms. However, please don't hesitate to ask if you come across a term you don't understand. We are here to make the transition into care home life as smooth and welcoming as we can.

Term used	What it means	What this may relate to
Advocate	A person who has the legal authority to speak on behalf of the resident	Making choices, mental capacity
Assessment	A review of individual health and social care needs	This may relate to pre-admission, current care needs, financial assessment
BCC	Birmingham City Council	Placement contract, fee payer
BSOL	Birmingham and Solihull	CCG / CHC
Care Plan	A document of all current care needs, and how to deliver them	The individual health and social care needs of the resident
Care Review	An overview of resident's current care needs	Funding review, care needs review, establishing funding
CHC	Continuing Healthcare	Specific nursing needs, funded by health, the monitoring of care standards
Client / Resident	The individual living in the care home	The person moving into the care home



Term used	What it means	What this may relate to
Client Contribution	Part of payment of fees met by resident's monies	State pension, any state funded allowances which contribute to the social services calculated fee
CCG	Clinical Commissioning Group	NHS staff who commission the services of the Home
CQC	Care Quality Commission	This is the government body responsible for ensuring that the requirements under the Health and Social Care Act are met by Care Providers.
Costed Care Plan	A calculation of costs against care needs	CHC, BSOL, BCC, SS – setting of care fees
DoLs	Deprivation of Liberty	Soon to become Liberty Protection Safeguards , for those residents who lack the mental capacity to consent to living in a care home
DST	Determination Scoring Tool	An assessment tool used by Continuing Healthcare to assess healthcare needs
D/D	Direct Debit	Preferred payment method of fees
EHO	Environmental Health Officer	Catering / Food Safety / Environmental Issues
FNC	Funded Nursing Contribution	Fee contribution for Registered Nurse element of care
HCA	Health Care Assistant	Carers



Term used	What it means	What this may relate to
Invoice	Monthly bill	Self-funders, third party contributors
Keyworker	A named carer specifically allocated to resident	Liaises with relatives on social needs e.g. toiletries, clothing, outings
LA	Local Authority	Specific Social Services Local Authority responsible for funding care
MCA	Mental Capacity Act	Cognition, people living without capacity
MHT	Mental Health Team	The mental health team may be involved in a resident's care if there is an underlying mental health diagnosis / distressed behaviour issues
Named Nurse	Registered Nurse allocated to resident	With specific care planning and communication with resident / representatives responsibility
NoK	Next of Kin	The immediate next of kin for the resident
QAF Team	Quality Assurance Framework Team	Inspection of the homes to ensure CHC Quality Targets are being met and adhered to
RN	Registered Nurse	The nurses on duty



Term used	What it means	What this may relate to
RPR	Resident's Personal Representative	The individual named by the DoLs Team as able to make choices and decisions for the resident
POA	Power of Attorney	Person allocated by the courts to make consent decisions for either / or both Health & Well-being, or Personal and Financial Affairs
PEEP	Personal Emergency Evacuation Plan	Individual guidance for the resident on how they would be evacuated from their room / Home in the event of an emergency
Resident Agreement	Contract Agreement for Placement of Care	Fees and placement
SS	Social Services	Part of the LA with oversight of older people's care services
Self-funding	Individuals paying privately for care	Fee payment
Supplementary Records	Records of carers' delivery of care	Care delivery
PQSAs	Provider Self-Assessment of Quality	Required by LA for contractual arrangements within the home
SW	Social Worker	Involved in assessment and placement
Threshold	Pre-determined amount of private monies before which LA will consider funding assistance	Fees and placement



Term used	What it means	What this may relate to
'The Act'	Health & Social Care Act	The law and requirements which must be met by all care providers
Third Party Contribution	Where another individual may make payments towards the full agreed weekly fees	Fee payment